

ITEM 11. TENDER – TRUSS STRUCTURES FOR 2016 – 2018 SYDNEY NEW YEAR’S EVE (OPTION TO EXTEND TO 2019 AND 2020)

FILE NO: X003641.002

TENDER NO: 1629

SUMMARY

This report provides details of the tenders received for the provision of truss structures for 2016 – 2018 Sydney New Year’s Eve (with option to extend to 2019 and 2020).

As part of the annual Sydney New Year’s Eve celebrations, the City produces a number of events at outdoor locations. These sites require infrastructure to facilitate performances and entertainment, and for site safety and amenities.

One essential infrastructure element is truss structures, which provide the facility to rig lighting and audio equipment, and other creative and decorative elements. The structures must be suitable for outdoor environments, and be approved by a structural engineer.

A tender was conducted for the supply of truss structures for the event for the next three years, with an option to extend for a further two years. The scope of work includes all equipment and services required to supply the truss structures.

This report recommends that Council accept the tender offer of Tenderer ‘E’ to supply truss structures for 2016 – 2018 Sydney New Year’s Eve (with option to extend to 2019 and 2020).

RECOMMENDATION

It is resolved that:

- (A) Council accept the tender offer of Tenderer ‘E’ to supply truss structures for Sydney New Year’s Eve for a period of three years, with the option of an extension of two years, if appropriate;
- (B) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the tender; and
- (C) authority be delegated to the Chief Executive Officer to exercise the option referred to in clause (A), if appropriate, and negotiate the price to extend the contract accordingly.

ATTACHMENTS

Attachment A: Tender Evaluation Summary (Confidential)

Attachment B: Schedule of Prices (Confidential)

(As Attachments A and B are confidential, they will be circulated separately from the agenda paper and to Councillors and relevant senior staff only.)

BACKGROUND

1. Sydney New Year's Eve is one of the biggest annual celebrations in the world, attracting one million spectators along the Sydney Harbour foreshore and a global audience of one billion. It's Australia's largest public event and features one of the largest, most technologically advanced fireworks displays in the world. The event has a direct economic impact on NSW of more than \$133 million.
2. As part of the celebrations, the City produces a number of events at outdoor locations, including the Northern Broadwalk of the Sydney Opera House and Hickson Road Reserve in The Rocks. These sites require infrastructure to facilitate performances and entertainment, and for site safety and amenities.
3. One element of essential infrastructure is truss structures, which provide the facility to rig lighting and audio equipment, and other creative and decorative elements. The structures must be suitable for outdoor environments, and approved by a structural engineer.
4. The City released a Request for Tender seeking submissions from organisations with relevant experience, equipment, personnel, and a sound methodology. The scope of work included all equipment and services to deliver the truss structures.
5. To provide the City with flexibility, the scope of work was divided into a number of items for each tenderer to price on a schedule of rates basis. Under the resultant contract, the City can select the required structures for each event during the term needed to deliver the site plan for each year, at its sole discretion.

INVITATION TO TENDER

6. The Request for Tender was advertised in The Sydney Morning Herald, The Daily Telegraph and via the City's online eTendering portal on Tuesday 26 April 2016. The closing date for submissions was 11am Tuesday 17 May 2016.

TENDER SUBMISSIONS

7. Five submissions were received from the following organisations (listed alphabetically):
 - Concert Lighting Systems Australia Pty Ltd
 - Harry the Hirer Pty Ltd
 - Revolution Staging Pty Ltd
 - Stageset Pty Ltd
 - Tri-Point Rigging Services Pty Ltd
8. No late submissions were received.

TENDER EVALUATION

9. All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

10. The relative ranking of tenders as determined from the total weighted score is provided in the confidential Tender Evaluation Summary – Attachment A.
11. All submissions were assessed in accordance with the approved evaluation criteria being:
 - (a) the lump sum price and schedule of prices;
 - (b) suitability of proposed equipment;
 - (c) detail and suitability of proposed methodology;
 - (d) demonstrated capacity, capability, qualifications and experience to deliver the scope;
 - (e) Work Health and Safety; and
 - (f) financial and commercial trading integrity including insurances.

PERFORMANCE MEASUREMENT

12. Key Performance Indicators were set out in the Request for Tender documentation as follows, and will be included in any resultant contract:
 - (a) deliverables as detailed in the tender specification;
 - (b) quality of work;
 - (c) time;
 - (d) reporting;
 - (e) communication; and
 - (f) WH&S compliance
13. Performance of contractors will be evaluated regularly, at least annually, and always upon completion of the contract. Each assessment will form the basis of the individual contractor's Performance Review.

FINANCIAL IMPLICATIONS

14. As outlined in the Request for Tender documentation, the contractor will be engaged on a schedule of rates basis. The rates for each tenderer are in the confidential Schedule of Rates – Attachment B.
15. There are sufficient funds allocated for this project within the current year's operating budget and future years' forward estimates.

RELEVANT LEGISLATION

16. The tender has been conducted in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and the City's Contracts Policy.

17. Attachments A and B contain confidential commercial information of the tenderers and details of Council's tender evaluation and contingencies which, if disclosed, would:
 - (a) confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
 - (b) prejudice the commercial position of the person who supplied it.
18. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest because it would compromise Council's ability to negotiate fairly and commercially to achieve the best outcome for its ratepayers.

CRITICAL DATES / TIME FRAMES

19. To enable the contractor sufficient lead time to deliver the truss structures for the 2016 Sydney New Year's Eve, executed contracts must be in place by September 2016.
20. Deferral of a decision would impact on the contractor's ability to deliver the services for the 2016 Sydney New Year's Eve event in a manner consistent with the City's mandatory requirements. This would be due to reduced lead times involved in conducting site visits, and obtaining landowner and engineering approvals.

OPTIONS

21. Not proceeding with engaging a truss structures contractors would put the City's ability to deliver the full scope of the Sydney New Year's Eve event at risk. Truss structures are critical to delivery of lighting and audio at the City's event sites.

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